

**RECORD OF PROCEEDINGS**  
MINUTES OF THE GRANDVIEW HEIGHTS SCHOOLS BOARD OF EDUCATION  
Budget Hearing, Organizational Meeting, and Regular Meeting – January 10, 2018

**Budget Hearing**

The 2018-2019 budget hearing began at 6:45 p.m. at the Brotherhood of Rooks Media Center in the Grandview Heights High School. Treasurer Beth Collier presented to the Board of Education the 2018-2019 Alternative Tax Budget, as required by the Franklin County Budget Commission. The budget included a breakdown of taxes levied; statements of fund activity, which project revenues and expenditures of each levy fund; and a schedule of outstanding bonded debt.

**Organizational & Regular Meeting**

The Grandview Heights Schools Board of Education met in regular session at the Brotherhood of Rooks Media Center in the Grandview Heights High School. The audio recording of this meeting is on file at the office of the Board of Education.

Call to Order: President Jesse Truett called the meeting to order at 7:00 p.m.

Roll Call	Members Present:	Members Absent:
	Eric Bode	
	Debbie Brannan	
	Melissa Palmisciano	
	Jesse Truett	
	Molly Wassmuth	

Pledge of Allegiance was said and a moment of silent meditation was held.

**Oath of Office – President**

Treasurer Beth Collier administered the following oath of office to Board of Education Member, Jesse Truett:

I, Jesse Truett, solemnly affirm that I will support the Constitution of the United States and the Constitution of the State of Ohio; and that I will faithfully and impartially discharge my duties as a member of the Board of Education of the Grandview Heights Schools, Franklin County, Ohio, to the best of my ability, and in accordance with the laws now in effect and hereafter to be enacted, during my continuance in said office, and until my successor is elected and qualified.

Treasurer Beth Collier administered the following oath of office to Board of Education Member, Eric Bode:

I, Eric Bode, solemnly affirm that I will support the Constitution of the United States and the Constitution of the State of Ohio; and that I will faithfully and impartially discharge my duties as a member of the Board of Education of the Grandview Heights Schools, Franklin County, Ohio, to the best of my ability, and in accordance with the laws now in effect and hereafter to be enacted, during my continuance in said office, and until my successor is elected and qualified.

Treasurer Beth Collier administered the following oath of office to Board of Education Member, Molly Wassmuth:

I, Molly Wassmuth, solemnly affirm that I will support the Constitution of the United States and the Constitution of the State of Ohio; and that I will faithfully and impartially discharge my duties as a member of the Board of Education of the Grandview Heights Schools, Franklin County, Ohio, to the best of my ability, and in accordance with the laws now in effect and hereafter to be enacted, during my continuance in said office, and until my successor is elected and qualified.

**Motion 18-049: (President)** Mrs. Brannan moved to elect Jesse Truett as President of the Grandview Heights Schools Board of Education.

Mr. Bode seconded the motion.

Roll Call: Mr. Bode, aye; Mrs. Brannan, aye; Mrs. Palmisciano, aye; Mr. Truett, aye; Ms. Wassmuth, aye.

Motion carried 5-0.

**Motion 18-050: (Vice-President)** Mrs. Brannan moved to elect Melissa Palmisciano as Vice-President of the Grandview Heights Schools Board of Education.

Mr. Truett seconded the motion.

Roll Call: Mr. Bode, aye; Mrs. Brannan, aye; Mrs. Palmisciano, aye; Mr. Truett, aye; Ms. Wassmuth, aye.

Motion carried 5-0.

**Motion 18-051 (2018 Meetings)** Mr. Bode moved to approve the following:

Whereas, Ohio Revised Code, Section 3313.15 requires that at the time of the organizational meeting, each Board of Education shall fix the time for holding its regular meeting, such meetings to be held a minimum of once every two months;

Now, therefore, be it resolved that the Board of Education of the Grandview Heights Schools shall meet on the following dates during 2018 in the Brotherhood of Rooks Media Center located in the Grandview Heights High School at 1587 West Third Avenue, Columbus, Ohio:

Regular meetings: February 7; March 7; April 25; May 2; May 9; June 27; July 9; August 8; September 12; October 10; November 14. All meetings are scheduled to begin at 7:00 p.m.

Work session: February 10 at 8:00 a.m. at the Grand Event Center located at 820 Goodale Blvd., Columbus

Now, therefore, be it further resolved that special meetings may be called at the discretion of the Board of Education.

Mrs. Palmisciano seconded the motion.

Roll Call: Mr. Bode, aye; Mrs. Brannan, aye; Mrs. Palmisciano, aye; Mr. Truett, aye; Ms. Wassmuth, aye.

Motion carried 5-0.

**Motion 18-052 (Standing Resolutions)** Mrs. Brannan moved to approve the following:

1. Resolution to Validate Treasurer's Bond

Whereas, Ohio Revised Code 3313.25 requires a faithful performance bond for the Treasurer; and

Whereas, the bond must be furnished for each term of office of the Treasurer;

Now, therefore, be it resolved that this resolution shall serve notice that the Treasurer is bonded in the amount of \$20,000.00.

2. Resolution to Establish Service Fund

Whereas, Ohio Revised Code, Section 3315.15 provides for the setting aside from the General Fund a sum not to exceed two dollars for each child enrolled in the District, or twenty thousand dollars, (\$20,000), whichever is greater, as the "service fund"; and

Whereas, this money is to be used for the payment of expenses of the members of the Board of Education or of their official representatives actually incurred in the performance of their duties and in attendance at meetings and conferences as delegates of the Board of Education;

Now, therefore, be it resolved that the Board of Education of the Grandview Heights Schools acknowledges account number 001-2310-439-0000-000000-055-00-000, "Service Fund", within the 2017-2018 appropriations in the amount of \$3,000, subject to modification by the Board of Education.

3. Resolution to Authorize Payment of Bills

Be it resolved by the Board of Education of the Grandview Heights Schools that the Treasurer is hereby authorized to pay all bills, as they are duly presented, provided funds are available, and to report monthly those bills which have been paid.

4. Resolution to Authorize Tax Advances from County Auditor

Whereas, Ohio Revised Code, Section 321.34 provides for the release of tax advances to a city board of education; and

Whereas, the County Auditor requires receipt of an authorizing resolution passed by a majority vote of the members of the Board of Education requesting the tax advances; and

Whereas, it is deemed to be financially advantageous for the Grandview Heights Schools to promptly receive the 2018 tax monies;

Now, therefore, be it resolved by the Board of Education of the Grandview Heights Schools that the Superintendent and the Treasurer be authorized to request the tax advances for the year 2018.

5. Resolution to Authorize Investments of Interim Funds

Whereas, Ohio Revised Code, Section 135.14 permits Boards of Education to make investments in certificates of deposit of banks, bonds, notes or other obligations to the United States; and

Whereas, it is the intent of the Board of Education of the Grandview Heights Schools to invest funds not currently needed to meet operating costs in order to earn interest on these funds;

Now, therefore, be it resolved by the Board of Education of the Grandview Heights Schools that the policy for investment of cash not currently needed to meet obligations for short periods of time (less than two years) shall be one in which the cash balance remaining on active deposit be as low as is consistent with good business practice and the investment of cash be made according to the following principles: 1) Safety of principal; 2) Liquidity; and 3) Interest earnings.

Now, therefore, be it further resolved that the Treasurer is hereby authorized to determine the amounts of cash not needed to meet current obligations and to invest in certificates of deposit with interest rates most advantageous to the Board of Education and other such investments as authorized under section 135.14 and 135.142 of the Ohio Revised Code.

6. Resolution Authorizing Application for Local, State and Federal Funds

Whereas, Local, State and Federal Funds are made available to Grandview Heights Schools through the Comprehensive Continuous Improvement Plan (CCIP), etc.;

Now, therefore, be it resolved that the Superintendent is authorized and duly directed to make application for Local, State and Federal Grants and create funds as necessary.

7. Authorize Signature on Checks

The Treasurer is hereby authorized to sign all checks drawn on bank accounts of the school district as provided for in Section 3313.08, Ohio Revised Code.

8. Appointment of Tax Incentive Review Council Representative

The Treasurer is hereby authorized to represent the Board of Education on the City of Grandview Heights Tax Incentive Review Council.

9. Resolution for Waiver of Reading Minutes

Board Policy provides that each board member receive a copy of the previous meeting's minutes prior to voting on their acceptance. Accordingly, it is not necessary for the Treasurer to read the minutes of previous meetings prior to approval by the board. It is recommended that the Board of Education, in accordance with Section 3313.26, Ohio Revised Code, waive the reading of minutes from previous meetings.

10. Resolution to Appoint Superintendent of Schools as Purchasing Agent

Be it resolved that the Superintendent of Schools or the Superintendent's designee be appointed to serve as purchasing agent for the Board of Education on behalf of the school district.

11. Resolution Listing Legal Counsel

Whereas, Ohio Revised Code, Section 3313.35 outlines authority for boards of education to hire legal counsel; and

Whereas, from time to time it is necessary for boards of education to engage legal counsel to represent the school system;

Now, therefore, be it resolved that the firms of Bricker and Eckler; Benesch, Friedlander, Coplan and Aronoff LLP; and Scott Scriven LLP be named as legal counsel;

Now, therefore, be it further resolved that the Superintendent, Treasurer and School Board President are authorized to obtain legal counsel.

12. Resolution Authorizing Superintendent to Make Offers of Employment Pending Board Ratification

Whereas, on occasion it becomes necessary for the Superintendent to make employment decisions during periods when this Board is not in session;

Now, therefore, be it resolved that the board authorizes the Superintendent to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to successful background checks and receipt of necessary documentation, and a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer. Nothing in this resolution shall require the Board to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

Now, therefore, be it resolved that the authorization provided by this resolution shall remain in effect until withdrawn by formal action of the Board.

13. Resolution Authorizing Superintendent to Accept Resignations

Whereas, on occasion it becomes necessary for the Superintendent, on behalf of the Board, to accept resignations that have been submitted by employees during times when the Board is not in session;

Now, therefore, be it resolved that the board authorizes the Superintendent to accept resignations that have been submitted subject to ratification by the Board. Upon ratification by the Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

Now, therefore, be it resolved that the authorization provided by this resolution shall remain in effect until withdrawn by formal action of the Board.

14. Bobcat Booster Athletic Passes

Whereas, the Board of Education recognizes the support of the Bobcat Boosters to students in the Grandview Heights Schools;

Whereas, the Board of Education acknowledges the generous financial contributions made by the Bobcat Boosters to the School District's student activity funds;

Now, therefore, be it resolved that the Board of Education continues to authorize the issuance of annual athletic event passes to qualifying Bobcat Club members by the Bobcat Boosters.

15. Resolution to Appoint Legislative Liaison to O.S.B.A.

Be it resolved that, Molly Wassmuth, Member of the Grandview Heights Board of Education, be appointed Legislative Liaison/Delegate to the 2018 OSBA Capital Conference, and that Eric Bode will serve as an Alternate Delegate.

16. Resolution to Continue Audit Committee

Be it resolved that all duly elected members of the Board of Education shall continue to serve as the School District's Audit Committee.

17. Resolution to Appoint the Board Public Records Training Designee

Be it resolved that, Hayley Head, Executive Assistant to the Superintendent, be authorized to represent the Board of Education as their public records training attendee for the 2018 year as required by House Bill 9.

18. Resolution to Reappoint the District's Title IX Coordinator

The Board of Education reappoints and reaffirms that Director of Student Services, Dr. Madeline Partlow, shall serve as the School District's Title IX Coordinator.

Mrs. Palmisciano seconded the motion.

Roll Call: Mr. Bode, aye; Mrs. Brannan, aye; Mrs. Palmisciano, aye; Mr. Truett, aye; Ms. Wassmuth, aye.

Motion carried 5-0.

**Presentation:**

In honor of School Board Recognition Month, Superintendent Andy Culp read the following proclamation and presented each Board of Education Member with a certificate, recognizing and thanking them for their service:

*WHEREAS*, it shall be the mission of the Grandview Heights Schools to provide all students with the best possible education; and

*WHEREAS*, the school board sets the direction for our community's public schools by envisioning the community's education future; and

*WHEREAS*, the school board sets policies and procedures to govern all aspects of school district operation; and

*WHEREAS*, the school board keeps attention focused on progress toward the school district's goals and maintains a two-way communications loop with all segments of the community; and

*WHEREAS*, serving on a school board requires an unselfish devotion of time and service to carry on the mission and business of the school district; and

*WHEREAS*, the school board must respond on behalf of the community to the educational needs of students; and

*WHEREAS*, the school board voluntarily accepts the above-mentioned responsibilities;

*NOW, THEREFORE, BE IT RESOLVED* that I, Andy Culp, Superintendent of Schools, do hereby proclaim January 2018 as School Board Recognition Month in the Grandview Heights City School District. I encourage all citizens to publicly and privately thank the school board members for their dedicated service to our children.

**Motion 18-053 (Minutes)** Mrs. Palmisciano moved to approve the minutes of the Regular Meeting on December 19, 2017.

Mrs. Brannan seconded the motion.

Roll Call: Mr. Bode, aye; Mrs. Brannan, aye; Mrs. Palmisciano, aye; Mr. Truett, aye; Ms. Wassmuth, aye.

Motion carried 5-0.

**Motion 18-054 (Treasurer's Reports)** Mr. Bode moved to approve the December, 2017 Treasurer's reports and accept payment of the December bills totaling \$2,373,359.69 for all funds.

Mrs. Palmisciano seconded the motion.

Roll Call: Mr. Bode, aye; Mrs. Brannan, aye; Mrs. Palmisciano, aye; Mr. Truett, aye; Ms. Wassmuth, aye.

Motion carried 5-0.

## Superintendent Committee Reports

- **Permanent Improvement Committee** – Mr. Andy Culp reported on repairs needed on the high school gym roof near the outside entrance due to leaking. Mr. Culp also reported on recent repairs to the Stevenson Elementary roof.
- **Wellness for Life** – Mrs. Brannan reported on the following ongoing initiatives of the Wellness for Life Committee: Digital Self Defense presentation; alternative inside recess activities at Stevenson Elementary, including walking and yoga; Multi-Tiered Systems of Support; Ohio Days, Farm to Table, and Foody Friday initiatives; enhanced professional development for athletic coaches to identify signs of drug/alcohol abuse; and increased mental health services provided to students.
- **Grandview Heights/Marble Cliff Education Foundation** – Mrs. Brannan reported that the Foundation met this week and is preparing for the upcoming gala.
- **City of Grandview Heights** – Mrs. Palmisciano reported on the following:
  - December 20<sup>th</sup> Planning Commission Meeting on the Grandview Crossing project – This has changed from retail to mixed-use, senior living, and a hotel.
  - Upcoming Planning Commission meeting on the revised proposal for development of the Deyo-Davis property
  - Recent meeting held with the City and School District officials to continue discussion on the Grandview Yard.

## Recommendations from Superintendent to the Board of Education:

**Motion 18-055 (Curriculum and Instruction)** Mrs. Palmisciano moved to approve the following:

1. 2018-2019 Course Selection Handbook  
Recommend the board approve the 2018-2019 Course Selection Handbook,.

Mrs. Brannan seconded the motion.

Roll Call: Mr. Bode, aye; Mrs. Brannan, aye; Mrs. Palmisciano, aye; Mr. Truett, aye; Ms. Wassmuth, aye.  
Motion carried 5-0.

**Motion 18-056 (Board Policy and Procedure)** Mrs. Brannan moved to approve the following:

1. Board Policy (Final Reading)  
Recommend the board approve the following policy on final reading:
  - a. IGBB – Programs for Students Who Are Gifted

Palmisciano seconded the motion.

Roll Call: Mr. Bode, aye; Mrs. Brannan, aye; Mrs. Palmisciano, aye; Mr. Truett, aye; Ms. Wassmuth, aye.  
Motion carried 5-0.

## First Reading (Board Policy and Procedure)

1. Board Policy (First Reading)  
Recommend the board consider on first reading the following policies:
  - a. ACA/ACAA – Nondiscrimination/Sexual Harassment
  - b. ACA-R/ACAA-R – Nondiscrimination on the Basis of Sex/Sexual Harassment Grievance Procedures
  - c. IGBI – English Learners
  - d. IGD – Cocurricular and Extracurricular Activities
  - e. IGDJ – Interscholastic Athletics
  - f. IKF – Graduation Requirements
  - g. JEDA – Truancy
  - h. ACA-E/ACAA-E – Sexual Harassment Complaint Form
  - i. BDDJ – Broadcasting and Taping of Board Meetings (also KBCD)
  - j. KBCD – Broadcasting and Taping of Board Meetings (also BDDJ)
  - k. EEA – Student Transportation Services
  - l. JEFB – Released Time for Religious Instruction

**Motion 18-057 (Business and Finance)** Mrs. Brannan moved to approve the following:

1. Resolution to Approve Tax Budget

Whereas, Section 5705.28e of the Ohio Revised Code provides for the adoption of the tax budget on or before January 15th; and

Whereas, the Treasurer has prepared the tax budget according to guidelines from the State and County Auditors and the Ohio Department of Education; and

Whereas, the Board of Education has conducted a public hearing on the proposed budget in accordance with Ohio Revised Code, Sections 5705.28, 5705.29 and 5705.30;

Now, therefore, be it resolved that the Board of Education of the Grandview Heights Schools adopt the 2018-2019 tax budget and direct the Treasurer to submit the tax budget document to the County Auditor by January 20, 2018.

2. Contract Expiration Notices

Recommend the board authorize and direct the Treasurer to notify the following administrators in writing that his/her contract expires on the date indicated, and that he/she may request a meeting with the Board of Education to discuss the Board's reasons for renewal or non-renewal of his/her contract in accordance with State law.

Brad Bertani	7/31/18
Ken Chaffin	7/31/18
Jennie Clifton	7/31/18
Madeline Partlow	7/31/18
Angela Ullum	7/31/18
Brad Pettit	7/31/18

3. Public School Works Contract

Recommend the board approve a contract with Public School Works.

4. USI Insurance Services One-Year Extension

Recommend the board approve a one-year extension of property and liability insurance coverage through USI Insurance (formerly Wells Fargo) at no increase in annual premium, effective July 1, 2018, through June 30, 2019.

5. OSBA Legal Assistance Fund

Recommend the board approve the following resolution:

Whereas, the Grandview Heights Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions and,

Whereas, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose,

Therefore, the Board hereby resolves to participate in the OSBA LAF for calendar year 2018 and authorizes the Treasurer to pay the LAF \$250.

6. OSBA Annual Membership Dues

Recommend the board approve payment to the Ohio School Boards Association for annual membership dues, effective January through December 2018, in the amount of \$6,327.

7. Depository Agreement

Recommend the board of education approve a depository agreement with PNC.

8. National WebCheck Program Services and Equipment Agreement

Recommend the board of education approve an agreement for national WebCheck program services.

9. Allerton Hill Consulting Contract  
Recommend the board approve a contract with Allerton Hill Consulting, effective January 1, 2018, through December 31, 2018.
  
10. Donations  
Recommend the board accept the following donations:
  - a. \$10,000 from the City of Grandview Heights to the Health and Wellness Center
  - b. \$20 from David and Marissa Simon to the GHHS Wrestling Team
  - c. \$20 from Leigh Roessler and Bryan Huber to the GHHS Wrestling Team
  - d. \$65 from John and Alyssa Van Ausdal to the GHHS Wrestling Team
  - e. \$10 from AR & CC Williams to the GHHS Wrestling Team
  - f. \$20 from Jennie and Michael Amicon to the GHHS Wrestling Team
  - g. \$20 from Michelle Vogel and Matthew Egan to the GHHS Wrestling Team

Mr. Bode seconded the motion.

Roll Call: Mr. Bode, aye; Mrs. Brannan, aye; Mrs. Palmisciano, aye; Mr. Truett, aye; Ms. Wassmuth, aye.

Motion carried 5-0.

**Motion 18-058** Mrs. Palmisciano moved to approve the following:

**(Personnel)**

1. FTE Increase  
Recommend the board approve an increase in FTE as follows, effective January 15, 2018:
  - a. Megan Frazier, Teacher, from 0.50 FTE to 0.80 FTE
  
2. Supplemental Contract (GHEA, Article X, pg. 33-35)  
Recommend the board approve the following supplemental contracts for licensed employees for the 2017-2018 school year:
  - a. Jason Peters; Wellness for Life, Winter; Class V-3-M; \$4,057.80
  - b. Jason Peters; Wellness for Life, Spring; Class V-3-M; \$4,057.80
  
3. Supplemental Contracts (GHEA, Article X, pg. 33-35)  
WHEREAS, the Board of Education has offered the following position(s) to those employees of the District who are licensed individuals and no such employee(s) qualified to fill the position(s) have accepted them/(it); and  
  
WHEREAS, the Board of Education advertised the following positions as available to any licensed individual who is qualified to fill the position and who is not an employee of the Board, and no such person has applied for and accepted the position(s);  
  
THEREFORE, BE IT RESOLVED, the Board of Education of Grandview Heights Schools hereby employ the individuals to fill the following positions for the 2017-2018 school year:
  - a. John Petro, Basketball, 8<sup>th</sup> Grade Coach, Girls; Class V-2-6; \$3,043.35
  - b. Susan Ferguson, Swimming, Head Coach (0.85 FTE); Class II-1-1, \$3,276.67
  
4. Non-Licensed Supplemental Position Changes  
Recommend the board approve the changes in the following non-licensed supplemental positions:
  - a. Nathan Worsowicz, Swimming Head Coach; from 1.0 to 0.15 FTE
  - b. Aisha Wallace, Basketball, 8<sup>th</sup> Grade Coach, Girls to Basketball, 7<sup>th</sup> Grade Coach, Girls
  
5. Substitute Classified Employee  
Recommend the board approve the following classified substitute:
  - a. Kathleen Hall, Paraprofessional

6. Substitute Classified Employee Resignation  
Recommend the board approve the following substitute paraprofessional resignation:
  - a. Lori Graves, effective December 31, 2017
7. Kids' Club Employee Position Change  
Recommend the board approve the following position change for a Kids' Club employee:
  - a. Molly Query, from Team Leader to Substitute, effective January 4, 2018

**(Co-Curricular Activities and Extra-Curricular Activities)**

1. Co-Curricular and Extra-Curricular Volunteers  
Recommend the board approve volunteers.

Mrs. Brannan seconded the motion.

Roll Call: Mr. Bode, aye; Mrs. Brannan, aye; Mrs. Palmisciano, aye; Mr. Truett, aye; Ms. Wassmuth, aye.

Motion carried 5-0.

**Motion 18-059 (Executive Session)** Mrs. Brannan moved to go into executive session for the following purpose:

1. The employment of personnel.

Mrs. Palmisciano seconded the motion.

Roll Call: Mr. Bode, aye; Mrs. Brannan, aye; Mrs. Palmisciano, aye; Mr. Truett, aye; Ms. Wassmuth, aye.

Motion carried 5-0.

Entered into executive session: 8:27 p.m.

Returned to regular session: 9:20 p.m.

**Motion 18-060: (Adjourn)** Mr. Bode moved to adjourn the meeting. Ms. Wassmuth seconded the motion.

Roll Call: Mr. Bode, aye; Mrs. Brannan, aye; Mrs. Palmisciano, aye; Mr. Truett, aye; Ms. Wassmuth, aye.

President Truett declared the meeting adjourned.

ATTEST:

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President

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Treasurer